

The University of Michigan-Dearborn

Collegiate Lecturer Program

The Collegiate Lecturer Program is designed to recognize exceptional lecturers. The award is given to lecturers whose teaching record illustrates excellence in the classroom and the revitalization of courses and curriculum; interaction with students outside the classroom, as mentor, advisor, or group participant; professional growth as a teacher; and, commitment to undergraduate or graduate education. One award will be given annually. The Collegiate Lecturer appointments decisions will be made once per year during the month of November.

Award: A one time award of \$1,000 to support teaching and professional development and the honorary title of "Collegiate Lecturer."

Duration: The selected lecturer will hold the honorary title throughout his/her career at the University (subject to removal for misconduct). Upon retirement, the lecturer will be eligible to receive the title "Collegiate Lecturer Emeritus."

Eligibility: Any lecturer II or IV may be nominated. The lecturer must have a minimum of ten years of service and successfully completed 2 two major reviews. Additionally, the lecturer must not be on full layoff status during the time period in which he/she is nominated.

Nomination Process: Any member of the campus community (faculty and staff) may submit a nomination. Students and student groups are encouraged to participate in the nominating process.

Guidelines: Complete nomination packets should include a nomination form, a nomination letter, two letters of support from students, and two letters of support from faculty. Upon receipt of the nomination packet, the nominee's student evaluations will be requested by the Office of the Provost. Those individuals who are nominated will be asked to submit an updated CV.

Deadline: A complete nomination packet must be postmarked or received by October 31st. The award will be announced during the month of December.

Application Procedure: Please submit a nomination form, a nomination letter, two letters of support from students, two letters of support from faculty and an updated CV. Send all nomination materials to Janet Pecora, Office of the Provost, Administration Building. All applications will be reviewed by the Academic Affairs appointed committee for the Distinguished Faculty Teaching Award.

**For full details on the Collegiate Lecturer Program, please see Article XXV: Collegiate Lecturer Program in the Collective Bargaining Agreement with University of Michigan and the Lecturers Employee Organization.*

The University of Michigan-Dearborn

Collegiate Lecturer Program

Nomination Form

(Please print or type)

Date: _____

Nominee: _____

Title: _____

School or College: _____

Department: _____

Name of Nominator (individual or group): _____

The complete packet should include the following:

- Nomination Form
- Nomination Letter
- Two letter of support from students
- Two letters of support from faculty
- Updated CV

Nomination materials should be attached to the nomination form and submitted to:

Janet Pecora

Office of the Provost

Administration Building

DEADLINE: October 31st

ARTICLE XXV

COLLEGIATE LECTURER PROGRAM

(LEO Collective Bargaining Agreement 2010-2013)

Section A. Establishment of Collegiate Lecturer Program

1. Effective September 1, 2011, the Employer shall establish a Collegiate Lecturer Program on each campus.
2. The first cohort of Collegiate Lecturers shall be appointed for 2011-2012 academic year.

Section B. Eligibility¹

The following Employees will be eligible for nomination as a Collegiate Lecturer:

1. The Employee is a Lecturer II or Lecturer IV;
2. The Employee has been employed as an Employee for at least ten (10) years at the time he or she is nominated;
3. The Employee has successfully completed two (2) major reviews at the time he or she is nominated;
4. The Employee is not on full layoff at the time he or she is nominated.

Section C. Criteria

1. The provost's office at each campus will establish criteria to be used in the selection of Collegiate Lecturers, which will be primarily based on:
 - a. exceptional teaching and/or
 - b. exceptional service or other contribution to the University.
2. Each provost's office will share a draft of the proposed criteria with the Union for input, and a final copy of the criteria will be provided to the Union.

Section D. Nomination and Selection Procedures

1. The nomination and selection procedures for Collegiate Lecturers will be determined by the provost's office at each campus. Such procedures will include, at minimum:
 - a. A process by which academic units may nominate eligible Employees for the Collegiate Lecturer title;
 - b. A procedure by which an Employee, once selected as a Collegiate Lecturer, may suggest a modifier for the title of Collegiate Lecturer that honors a former University faculty member including Lecturers, who has made outstanding contributions to the academic unit, discipline, or University;
 - c. A statement that Collegiate Lecturer appointments will be made once per academic year.
2. Each provost's office will share a draft of the proposed nomination and selection procedures with the Union for input, and a copy of the final nomination and selection procedures will be provided to the Union.

Section E. Number of Collegiate Lecturer Appointments

1. Each academic year, there may be one (1) appointment made in Flint, one (1) in Dearborn, and up to three (3) in Ann Arbor.
2. If a campus does not appointment the full number of Collegiate Lecturers permitted by this section in a given academic year, an amount equal to the annual award described in Section G.3. below that is not provides to a new Collegiate Lecturer shall be added to the campus-level professional development fund described in Article XXIV.G. for that academic year.

Section F. Collegiate Lecturer Title

1. An Employee who is selected as a Collegiate Lecturer will:
 - a. retain his or her title as a Lecturer II or IV;
 - b. also hold the honorific title of “Collegiate Lecturer”
2. As specified in each campus’s procedures, a Collegiate Lecturer may suggest a modifier for the title of Collegiate Lecturer that honors a former University faculty member including Lecturers, who has made outstanding contributions to the academic unit, discipline, or University.
3. A Collegiate Lecturer will ordinarily hold the honorary title of “Collegiate Lecturer” throughout his or her career as a Lecturer at the University. If the Employer believes there is reason to remove the honorary title, the procedures set forth in Article XX shall be followed prior to removal of the title. For purposes of Article XX, removal of the honorary Collegiate Lecturer title shall be considered a form of discipline.
4. Upon retirement, an Employee who holds the honorary title of “Collegiate Lecturer” will be given the honorary title of “Collegiate Lecturer Emeritus.” In addition to the other benefits which are provided to all Employees who retire from the University, a Collegiate Lecturer Emeritus shall be entitled to receive a package of computing services that is provided to emeritus or emeriti faculty who retired at the same time as the Collegiate Lecturer Emeritus.

Section G. Award

1. Collegiate Lecturers will receive a monetary award as specified in this section.
2. The specific award amount and duration of the award will be determined by the provost’s office of each campus at the same time as the nomination and selection procedures described in Section D. above and subject to the minimums provided in Section G.3. below.
3. For at least the first two years as a Collegiate Lecturer an Employee will receive an annual lump-sum payment of at least \$1,000 to support teaching and professional development.

¹ An Employee cannot be both an LSA Senior Lecturer and a LEO Collegiate Lecturer. If a current LSA Senior Lecturer were to be selected as a Collegiate Lecturer, he or she would need to relinquish the Senior Lecturer designation before accepting the Collegiate Lecturer designation. An Employee may decline the Collegiate Lecturer designation in order to retain the Senior Lecturer designation.